



AUGUSTA
REGIONAL AIRPORT

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Augusta Aviation Commission Meeting

Minutes

December 19, 2023

9:00 a.m.

Orwen Commission Chambers

2nd Floor - Terminal Building

Commission: Chairman – Dan Troutman, Vice-Chairwoman Ronic West (9:07 am), Commissioner Randy Sasser, Commissioner Michael Cioffi, Commissioner William Fennoy, Commissioner Larry Harris, Commissioner James Germany, Commissioner Don Clark (9:04 am), Commissioner Charles Larke, Commissioner Marshall McKnight, Commissioner Wilbert Barrett, Commissioner Davis Beman

Staff: Mr. Herbert Judon, Ms. Dereena Harris, Ms. Elizabeth Giles, Ms. Catherine Highsmith, Ms. Diane Johnston, Mr. Cody Mitchell, Chief Richard Beal, Mr. Bruce Keller, Mr. Ken Hinkle, Mr. Tyler Good; Ms. Rachel Mack – Deputy General Counsel, Augusta Law Department

Others: Mr. Darrell White, Augusta-Richmond County Deputy Procurement Director; Mr. Edwin Scott, Mead & Hunt; Ms. Anita Rookard, Director, Augusta-Richmond County Human Resources Department; Ms. Tiffany Long-Williams, Employee Relations Manager, Augusta-Richmond County Human Resources Department

CALL TO ORDER & PRAYER – Chairman Dan Troutman called the meeting to order at 9:00 am

Prayer by Commissioner Barrett

I. AGENDA, MINUTES, STATISTICS, & CONSENT- Chairman Dan Troutman

- A. December 19, 2023 Meeting Agenda**
- B. October 26, 2023 Commission Meeting Minutes**
- C. November 2023 Statistics**
- D. Item A consent; approved in Construction Committee Meeting**
Motion by Commissioner Beman 2nd by Commissioner Barrett to approve the consent agenda

No Discussion; Unanimous Ayes; Motion carries

II. COMMITTEE REPORTS:

A. Construction Committee Report – Commissioner Dan Troutman

III. EXECUTIVE SESSION

To Discuss Real Estate and Personnel

Motion by Commissioner Larke 2nd by Commissioner Sasser to go into Executive Session
No Discussion; Unanimous Ayes; Motion carries

Motion by Commissioner Fennoy 2nd by Commissioner Harris to re-enter Open Session
No Discussion; Unanimous Ayes; Motion carries

Motion by Commissioner Fennoy 2nd by Commissioner Cioffi to accept the recommendation of the Augusta-Richmond County Human Resources Director in a grievance matter
No Discussion; Unanimous Ayes; Motion carries

Motion by Commissioner Larke 2nd by Commissioner Fennoy to approve a 5% salary increase for Executive Director Herbert Judon, effective January 1, 2024 as per the term of Director Judon's contract
11 Ayes; 1 Nay (Commissioner Sasser); Motion carries

IV. DIRECTOR ACTION REQUESTS:

B. Installation of Precision Approach Path Indicator (PAPI) Lights – Tim Weegar
Motion by Commissioner Beman 2nd by Commissioner McKnight to approve Item B
No Discussion; Unanimous Ayes with Commissioner Larke and Commissioner Barrett out; Motion carries

C. Memorandum of Understanding (MOU) with Battelle Savannah River Alliance, LLC – Diane Johnston
Motion by Commissioner Fennoy 2nd by Commissioner Harris approve Item C
No Discussion; Unanimous Ayes with Commissioner Larke and Commissioner Barrett out; Motion carries

D. Brown & Gold Aero Investments, LLC Land Lease – Diane Johnston
Motion by Commissioner Fennoy 2nd by Commissioner Sasser to approve Item D
No Discussion; Unanimous Ayes with Commissioner Larke and Commissioner Barrett out; Motion carries

E. Parking Management Company Selection & Management – Diane Johnston
Motion by Commissioner Fennoy 2nd by Commissioner Clark to approve Item E
No Discussion; Unanimous Ayes with Commissioner Larke and Commissioner Barrett out; Motion carries

F. 2023-2024 Georgia Carolina Air LLC Lease Agreement – Kenneth Hinkle
Motion by Commissioner Fennoy 2nd by Commissioner Harris to approve Item F

No Discussion; Unanimous Ayes with Commissioner Larke and Commissioner Barrett out; Motion carries

- G. Ground Support Equipment (GSE) Rentals – Kenneth Hinkle
Motion by Commissioner Harris 2nd by Commissioner Fennoy to approve Item G
No Discussion; Unanimous Ayes with Commissioner Larke and Commissioner Barrett out; Motion carries
- H. Gas and Diesel Supply – Kenneth Hinkle
Motion by Commissioner Harris 2nd by Commissioner Fennoy to approve Item H
No Discussion; Unanimous Ayes with Commissioner Larke and Commissioner Barrett out; Motion carries

V. COMMISSION ACTION REQUESTS:

- A. Recommendations of Nominating Committee for 2024 Aviation Commission Roles – Commissioner Randy Sasser
Motion by Commissioner Sasser 2nd by Commissioner Clark to approve the nominations of Commissioner Dan Troutman as Aviation Commission Chair and Commissioner Ronic West as Aviation Commission Vice-Chair for 2024
Discussion; Unanimous Ayes with Commissioner Larke and Commissioner Barrett out; Motion carries
- B. Discuss Scheduling of Aviation Commission Retreat / Workshop – Commissioner Larry Harris, Commissioner Randy Sasser
- C. Discussion of Terms of Aviation Commission Committee Chairpersons – Commissioner James Germany
Item C pulled at the request of Commissioner Germany

CHAIRMAN'S COMMENTS/ACTIONS

N/A

ADJOURN MEETING

Motion to adjourn by Commissioner Beman 2nd by Commissioner Harris

No Discussion; Unanimous Ayes; Motion carries

Meeting adjourned at 11:38 am

ESTIMATED MEETING TIME: 90 minutes


Dan D. Troutman, Chairman

Dereena Harris, Clerk to Aviation Commission