

Augusta Aviation Commission Meeting

Minutes

March 30, 2023

10:00 a.m.

Orwen Commission Chambers

2nd Floor - Terminal Building

Commission: Chairman – Dan Troutman, Vice Chair - Ronic West, Commissioner James Germany, Commissioner Randy Sasser, Commissioner Wilbert Barrett, Commissioner Michael Cioffi, Commissioner Don Clark, Commissioner William Fennoy, Commissioner Davis Beman, Commissioner Larry Harris; Ex-officio Augusta Commissioner Brandon Garrett; Ex-officio Augusta Commissioner Francine Scott

Staff: Mr. Herbert Judon, Mr. Tim Weegar, Ms. Dereena Harris, Ms. Risa Bingham, Mr. Kenneth Hinkle, Ms. Lauren Smith, Ms. Elizabeth Giles, Ms. Catherine Highsmith, Ms. Diane Johnston, Mr. Cody Mitchell, Chief R. Michael Beal, Sgt. Larry Bracken, Ms. Rachel Mack, Deputy General Counsel – Augusta Law Department; Mr. Robert Kerr, Staff Attorney – Augusta Law Department

Others: Mr. Edwin Scott, Mead & Hunt; Mr. Robert Moore, Mead & Hunt

CALL TO ORDER & PRAYER – Chairman Dan Troutman called the meeting to order at 10:04 am.
Prayer by Commissioner Barrett

I. AGENDA, MINUTES, STATISTICS, & CONSENT- Chairman Dan Troutman

- A. March 30, 2023 Meeting Agenda
- B. February 23, 2023 Commission Meeting Minutes
- C. February 2023 Statistics
- D. Items A-D consent; approved in Construction Committee meeting

Motion by Commissioner Barrett 2nd by Commissioner Sasser to consent Items A-D
No Discussion
Unanimous Ayes; Motion carries

II. EMPLOYEE RECOGNITION - Catherine Highsmith, Senior Human Resources Analyst

- A. David Copeland (Airside Operations Agent) – New Employee
- B. Veronica Brady (Custodian III) – New Employee
- C. Taylor Waltower-Winfrey (Passenger Assistance Liaison) – New Employee
- D. Michael Ruark (Fire Department) – 10 Years of Service
- E. Sergio Ward (Fire Department) – 10 Years of Service
- F. Lauren Smith (Marketing & Public Relations) – 10 Years of Service

- G. Monika Peoples (Finance) – 20 Years of Service
- H. John Stearley (Maintenance) – 35 Years of Service

III. COMMITTEE REPORTS:

- A. Marketing Committee Report – Commissioner Michael Cioffi
Motion by Commissioner Cioffi 2nd by Commissioner Fennoy to approve the recommendation of awards approved by the Marketing Committee at their March 30, 2023 meeting:
 - \$1,000.00 to Walton Foundation for Independence/Undercover Artist Show
 - Tentatively approve \$1,500.00 to Band of Brothers, Inc. / 7th Annual Juneteenth Augusta Weekend CelebrationDiscussion
Unanimous Ayes; Motion carries
- B. Construction / Special Projects Committee Report – Commissioner Dan Troutman

IV. FINANCE REPORT - Risa Bingham

- February 2023 Financials
Motion by Commissioner Harris 2nd by Commissioner Fennoy to approve the February 2023 Financial Report as presented
Discussion; Unanimous Ayes; Motion carries

V. DIRECTOR ACTION REQUESTS:

- E. Airline Operating Agreement and Terminal Building Lease with American Airlines – Diane Johnston
Motion by Commissioner Clark 2nd by Commissioner Sasser to approve Item E
Discussion; Unanimous Ayes; Motion carries
- F. Airline Operating Agreement and Terminal Building Lease with Delta Airlines – Diane Johnston
Motion by Commissioner Clark 2nd by Commissioner Sasser to approve Item F
Discussion; Unanimous Ayes; Motion carries
- G. 2023 Ground Transportation Agreement with Lyft, Inc. – Tyler Good
Motion by Commissioner Clark 2nd by Commissioner Beman to approve Item G
Discussion; Unanimous Ayes; Motion carries
- H. 2023 Commercial Ground Transportation Permit – Tyler Good
Motion by Commissioner Beman 2nd by Commissioner Barrett to approve Item H
Discussion; Unanimous Ayes; Motion carries
- I. 2023 Agreement with Alliance of Therapy Dogs, Inc. – Lauren Smith
Motion by Commissioner Barrett 2nd by Commissioner Fennoy to approve Item I
Discussion; Unanimous Ayes; Motion carries
- J. 2023 Memorandum of Understanding between Augusta Regional Airport and Destination Augusta – Lauren Smith

Motion by Commissioner Fennoy 2nd by Commissioner Harris to approve Item J
Discussion; Unanimous Ayes; Motion carries

VI. INFORMATION ITEMS:

- A. Communications Report – Lauren Smith
- B. Facilities Report – Paul Strycharz
- C. Business Report – Diane Johnston
- D. FBO (Masters) Report – Kenneth Hinkle
- E. Public Safety Update – Richard Beal
- F. Airport / Airline Update – Herbert Judon
 - 1. Boarding Bridges
 - 2. Airport Orientation 04/27/23

CHAIRMAN'S COMMENTS/ACTIONS

N/A

ADJOURN MEETING

Motion to adjourn by Commissioner Harris 2nd by Commissioner Fennoy
Unanimous Ayes; Motion carries
Meeting adjourned at 11:08 am

ESTIMATED MEETING TIME: 60 minutes