

Augusta Aviation Commission Meeting Minutes February 27, 2014

- Motion:** Motion made by Mr. Dom and seconded by Ms. Curry to approve the February 27, 2014 Consent Agenda which consists of the January 30, 2014 Meeting Minutes and January 2014 Statistics and authorize the Chairman to sign the January 30, 2014 minutes was approved.
- Motion:** Motion made by Mr. Sasser and seconded by Ms. Curry to accept the abbreviated January 2014 Financials as presented was approved.
- Motion:** Motion made by Mr. Bowman and seconded by Ms. Curry to approve the 2014 Masters Reimbursable Agreement in the amount of \$51,596.80 was approved.
- Motion:** Motion made by Ms. Curry and seconded by Ms. McIntyre to approve Mead & Hunt Work Authorization #8- Drainage Ditch in the amount of \$136,138.69 pending downtown approval was approved.
- Motion:** Motion made by Ms. Curry and seconded by Mr. Sasser to approve Museum Curatorial Contract in the amount of \$20,000 with Augusta Museum of History for a period of one year was approved with Mr. Dorn abstaining.
- Motion:** Motion made by Ms. McIntyre and seconded by Ms. Curry to approve Amendment to Mike Gunn Contract was approved.
- Motion:** Motion made by Mr. Sasser and seconded by Mr. Germany to approve the Resolution Authorizing the Mayor to Execute Airport Grants not to exceed \$2,500,000.00 was approved.
- Motion:** Motion made by Mr. Germany and seconded by Mr. Murray to approve the ARFF Fire Truck Bid in the amount of \$470,082.00 with *Fire Line Incorporation* in the form of a 10 year lease/purchase was approved.
- Motion:** Motion made by Mr. Germany and seconded by Ms. McIntyre to adjourn the meeting was approved.

II. FINANCIAL REPORT- JANUARY 2014

Ms. Bingham presented the Financial Report for January, 2014. This was an abbreviated report due to the ice storm that Richmond County suffered for 3 consecutive business days in early February.

Statement of Cash Balances reflects a decrease of \$81,194 in Airport Revenue Fund.
Capital Improvement Fund reflects a decrease in funds of \$143,950.

Motion: Motion made by Mr. Sasser and seconded by Ms. Curry to accept the abbreviated January 2014 Financials as presented was approved.

III. DIRECTOR ACTION REQUESTS:

A. *MASTERS REIMBURSABLE AGREEMENT*

Each year, FAA controllers provide expanded air traffic services at Augusta Regional Airport to support annual Masters® Golf Tournament aircraft traffic workload. To provide expanded services, FAA controllers from other locations are sent to Augusta.

FAA regulations require event Sponsor, Augusta Regional Airport, to pay the controller's travel, per diem, and overtime.

In the past, the FAA Reimbursable Agreement has covered FAA cost for services at both Augusta Regional Airport and Daniel Field Airport. This year, Daniel Field is not part of the agreement. Daniel Field has contracted with private firm to provide FAA traffic services.

FAA regulations also require an additional 23% overhead be added to the cost of the agreement.

FAA requires advance payment for services.

The total estimated cost is \$51,596.80 for the agreement.

Motion: Motion made by Mr. Bowman and seconded by Ms. Curry to approve the 2014 Masters Reimbursable Agreement in the amount of \$51,596.80 was approved.

B. MEAD & HUNT WORK AUTHORIZATION #8- DRAINAGE DITCHES

The purpose of this Project is to enclose portions of two large drainage ditches located near the Airport's Industrial Park area on the southeast side of the Airpmi. Because of the geometry of the cross sections of these ditches, Airport Operations has had difficulty securing the airfield due to the ditches providing easy access for wildlife to enter the active operations area.

This Work Authorization provides for the design and production of construction plans for the installation of the new storm sewer/ditch enclosures. Also included in this Project is the required coordination and permitting with the regulatory agencies. Mead & Hunt will also provide bidding services, including the drafting of the solicitation document in conjunction with Legal, and in collaboration with the Procurement Department. Mead & Hunt presented a negotiated proposal at a cost of \$136,138.69.

After the Augusta Aviation Commission approves the Work Authorization/Task Order, Airport staff will prepare the agenda item for the Augusta-Richmond County Commission's approval.

Motion: Motion made by Ms. Curry and seconded by Ms. McIntyre to approve Mead & Hunt Work Authorization #8- Drainage Ditch in the amount of \$136,138.69 pending downtown approval was approved.

C. MUSEUM CONTRACT

The Airpmi has historical documents dating back to the 1940's which are in need of cataloguing and preserving. In addition, the Airport has a collection of original art works and limited edition prints that were donated by the Sisters of Saint Joseph of Carondelet when the Saint Joseph Hospital was purchased by Trinity Hospital.

In past agreement periods the Curator assisted with reframing and placement in the new FBO terminal of some of the donated art works. The Curator has also assisted Airport staff in developing a new art program policy for AGS and participates on the Art Committee which reviews and selects new artists and rotating exhibits for the Airport program.

Airport staff does not have the knowledge or experience to preserve and display fine art. The Airport would again like to contract with the Augusta Museum of History to provide expert services under the guidelines of the Curatorial Coordination Program, which will be in

compliance with museum and archival standard practices. The services would be provided by the Museum Curator at a cost of \$20,000 for the calendar year. There is money in the budget for the program.

Motion: Motion made by Ms. Curry and seconded by Mr. Sasser to approve Museum Curatorial Contract in the amount of \$20,000 with Augusta Museum of History for a period of one year was approved with Mr. Dorn abstaining.

D. AMENDMENT TO MIKE GUNN CONTRACT

The Augusta Aviation Commission approved a contract on March 1, 2013 with Michael H. Gunn, (Consultant), d/b/a Wexford Holdings, LLC. The purpose of the contract was for air traffic control and airspace coordination in relation to planning for the annual Masters event and the ongoing Augusta Regional Airport Master Plan.

Presented was the original Professional Services agreement along with a proposed first amendment for one additional year. The terms and conditions are unchanged with an agreed hourly billable rate of \$80.00.

Motion: Motion made by Ms. McIntyre and seconded by Ms. Curry to approve Amendment to Mike Gunn Contract was approved.

E. RESOLUTION AUTHORIZING MAYOR TO EXECUTE AIRPORT GRANTS

Presented to the Aviation Commission, a proposed resolution that if approved by the County Commission, would grant authority to the Mayor to execute grant offers having expedited deadlines from the Federal Aviation Administration (FAA). The authority is for fiscal year 2014, and in an amount not to exceed two million five hundred thousand dollars (\$2,500,000.00).

Motion: Motion made by Mr. Sasser and seconded by Mr. Germany to approve the Resolution Authorizing the Mayor to Execute Airport Grants not to exceed \$2,500,000.00 was approved.

F. ARFF FIRE TRUCK BID

The Augusta Regional ARFF Department Rescue 3 truck is a Ford commercial chassis and is 12 years old. It is beyond the Federal Aviation Administration's recommended replacement age of

ten years and it lacks the storage and minimum systems necessary for its primary mission of first response rescue, ARFF, HAZMAT and water/AFFF (foam agent) resupply. It is time to replace this vehicle due to age, usage, and repairs. Given the minimal shift staffing and the diversity of emergency dispatches equipment an apparatus must be flexible enough to serve in all the capacities required by our Federal Operating Certificate.

The vehicle was approved for replacement in the 2014 budget as a lease/purchase with a \$50,000.00 annual payment utilizing a ten year amortization schedule. In December of 2013 the budget was approved and the Bid process was started. Working closely with the Richmond County Procurement Department three bids were received, the apparent low bid was from Fire Line Incorporation (E-one). This vehicle meets all requirements stipulated in the specification. Bid tabulations are attached.

Procurement has reviewed all bids and concurs with the selection of Fire Line Incorporation as the selection for a 10 year lease/ purchase of the replacement Augusta Regional Airport Fire Rescue Vehicle at a total cost of \$470,082.00.

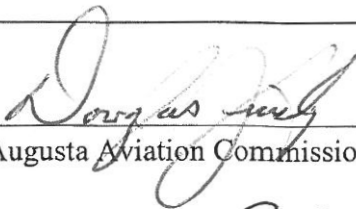
Motion: Motion made by Mr. Germany and seconded by Mr. Murray to approve the ARFF Fire Truck Bid in the amount of \$470,082.00 with *Fire Line Incorporation* in the form of a 10 year lease/purchase was approved.

IV. OTHER

V. CHAIRMAN'S COMMENTS

Motion: Motion made by Mr. Germany and seconded by Ms. McIntyre to adjourn the meeting was approved.

MEETING ADJOURNED -11:05a.m.


Augusta Aviation Commission Chairman

3-27-14
Date